

Amended Electronic Filing Procedures

At the August 2005 Judges Meeting, the Administrative Procedures for CM/ECF were amended. The amendments are summarized below.

1. All electronic filings must, as of September 15, 2005, be made via the Internet. Filing a computer diskette or CDROM at the Clerk's office will no longer be permitted.
2. The provision regarding emergency paper filings (I-D-2) now requires that the motion seeking leave to file in paper form must be filed at the time the paper document is filed and must be presented to the Chief Judge.
3. The elimination of the drop boxes in the building lobby is noted.
4. The provision regarding certificates of service (II-B-4) now requires that the certificate disclose how each participant was served.
5. The provision regarding attorney signatures (II-C-2) now makes it clear that the signature designated by the "/s/" must be the same name as the Registrant filing the document.
6. Trial exhibits and transcripts are removed from the list of items that may be filed in paper.